

REORGANIZATION MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY

Chairman Rattner called the meeting to order at 7:30 PM. Following the Pledge of Allegiance to the Flag, announcement was made that adequate notice of this meeting had been provided for as defined by the "Open Public Meetings Act".

MEMBERS PRESENT: James Benson, Andrew Cangiano, Michael Grogan, Brian McNeilly, Melanie Michetti, Michael Pucilowski, Steven Rattner, Thomas Romano, Joseph Schwab, Elmer Still, Jack Sylvester

MEMBERS ABSENT: Rich Schindelar

OTHERS PRESENT: Patrick Dwyer Esq., James Wancho PE, Thomas Carroll, QPA, James Schilling MSA Director, Jilliam Martucci Administrative Assistant

Attendance Roll Call:

Mr. Benson	Present	Mr. Rattner	Present
Mr. Cangiano	Present	Mr. Romano	Present
Mr. Grogan	Present	Mr. Schindelar	Absent
Mr. McNeilly	Present	Mr. Schwab	Present
Mrs. Michetti	Present	Mr. Still	Present
Mr. Pucilowski	Present	Mr. Sylvester	Present

Annual Reorganization Meeting
Date/Time Call to Order: February 25, 2021 @ 7:30 PM
Others Present: Patrick Dwyer, Jim Wancho, James Schilling, Jilliam Martucci, Thomas Carroll

Motion / Resolution	Benson	Cangiano	Grogan	McNeilly	Michetti	Pucilowski	Rattner	Romano	Schindelar	Schwab	Still	Sylvester
Attendance	Present	Present	Present	Present	Present	Present	Present	Present	Absent	Present	Present	Present
Nomination for Chairman Steven Rattner – All in Favor	Aye	Aye	Aye	Aye	Aye	Motion Open/Close Aye	Aye	Second/ Close Aye	Absent	Aye	Aye	Second/ Open Aye
Nomination for Vice Chairman Jack Sylvester – All in Favor	Aye	Aye	Aye	Aye	Aye	Motion/ Close Aye	Motion/ Open Aye	Second/ Close Aye	Absent	Second/ Motion Aye	Aye	Aye
Nomination for Secretary-Treasurer Joseph Schwab – All in Favor	Aye	Aye	Aye	Second/ Close Aye	Aye	Motion/ Open Aye	Aye	Absent	Aye	Second/ Open Aye	Second/ Open Aye	Motion/ Close Aye
Nomination for Asst Secretary -Treasurer Thomas Romano – All in Favor	Aye	Aye	Aye	Aye	Second/ Open Aye	Aye	Second/ Close Aye	Aye	Absent	Motion/ Open Aye	Motion/ Close Aye	Aye
Appointment of Finance/Audit Committee Romano/Rattner/Schwab – All in Favor	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Second Aye	Absent	Aye	Motion Aye	Aye
Appointment of Engineering Operations, Maintenance & Safety Committee Grogan/Schindelar/Michetti/Pucilowski/Still - All in Favor	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Second Aye	Absent	Aye	Motion Aye	Aye
Appointment of Personnel Committee Sylvester (Chair)/McNeilly/Pucilowski/Cangiano – All in Favor	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Second Aye	Absent	Aye	Motion Aye	Aye
Appointment of Purchasing Commissioner Elmer Still – All in Favor	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Second Aye	Absent	Aye	Motion Aye	Aye
Resolution # 21-06 Appointment of Public Agency Compliance Officer – James Schilling	Aye	Aye	Aye	Aye	Motion Aye	Aye	Aye	Aye	Absent	Second Aye	Aye	Aye
Resolution # 21-07 Appointment of JIF Fund Commissioner – James Schilling	Aye	Second Aye	Aye	Aye	Aye	Aye	Aye	Aye	Absent	Aye	Aye	Motion Aye
Resolution # 21-08 Appointment of Licensed Underground Storage Tank Operator – James Schilling	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Motion Yes	Absent	Yes	Second Yes	Yes
Resolution # 21-09 Authorization of check signing & Initiation Wire Transfers 2021	Yes	Yes	Yes	Yes	Second Yes	Yes	Yes	Yes	Absent	Yes	Motion Yes	Yes

Motion / Resolution	Absent	Cangiano	Grogan	McNeilly	Michetti	Pucilowski	Rattner	Romano	Schindelar	Schwab	Still	Sylvester
Resolution # 21-11 Appointment of Engineering Services 2021 Paulus, Sokolowski & Sartor, LLC	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent	Second Yes	Yes	Motion Yes
Resolution # 21-12 Appointment of Environmental Consulting Svs 2021 – Najarian Associates	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent	Second Yes	Yes	Motion Yes
Resolution # 21-13 Appointment of Risk Management Svs 2021 Stanford Risk Mgmt	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent	Second Yes	Yes	Motion Yes
Resolution # 21-14 Appointment of Labor Counsel Svs 2021 Cleary, Jacobbe, Alferi & Jacobs	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent	Second Yes	Yes	Motion Yes
Resolution # 21-15 Appointment of Legal Counsel 2021 Nussbaum, Stein, Goldstein, Bronstein & Kron	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent	Second Yes	Yes	Motion Yes
Resolution # 21-16 Appointment of Bond Counsel 2021 Hawkins, Delafield & Wood	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent	Second Yes	Yes	Motion Yes
Resolution 21-17 Appoint of Auditing & Accounting Svs 2021 Wielkotz & Company	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent	Second Yes	Yes	Motion Yes
Official Appointment by MSA Bank Depositories – TD Bank – All In Favor	Aye	Second Aye	Aye	Aye	Aye	Motion Aye	Aye	Aye	Absent	Aye	Aye	Aye
Official Appointment by MSA Official Newspaper – Daily Record – All In Favor	Aye	Second Aye	Aye	Aye	Aye	Motion Aye	Aye	Aye	Absent	Aye	Aye	Aye
Official Appointment by MSA Other Newspaper – New Jersey Herald – All In Favor	Aye	Second Aye	Aye	Aye	Aye	Motion Aye	Aye	Aye	Absent	Aye	Aye	Aye
Official Appointment by MSA Newspaper for Bids – Star Ledger – All In Favor	Aye	Second Aye	Aye	Aye	Aye	Motion Aye	Aye	Aye	Absent	Aye	Aye	Aye
Official Appointment by MSA Plant Physician – Riverside Medical by Atlantic Healthcare Ledgewood, NJ – All In Favor	Aye	Second Aye	Aye	Aye	Aye	Motion Aye	Aye	Aye	Absent	Aye	Aye	Aye
Adjournment – 7:48 PM All in Favor	Aye	Second Aye	Aye	Ay	Second Aye	Aye	Aye	Aye	Absent	Motion Aye	Aye	Aye

Patrick Dwyer, Esq. opened the floor for nominations for Chairman.

Motion made by Mr. Pucilowski, seconded by Mr. Sylvester nominating Steven Rattner as Chairman for 2021. Motion was offered by Mr. Pucilowski to close the nominations, seconded by Mr. Romano, Mr. Dwyer, Esq closed the nominations.

Steven Rattner as Chairman was carried by the unanimous vote of members present.

Chairman Rattner opened the floor for nominations for Vice Chairman.

Motion offered by Mr. Rattner, seconded by Mr. Schwab nominating John Sylvester as Vice Chairman for 2021. Motion was offered by Mr. Pucilowski to close the nominations, seconded by Mr. Romano. Chairman Rattner closed the nominations.

John Sylvester as Vice Chairman was carried by the unanimous vote of members present.

Chairman Rattner opened the floor for nominations for Secretary-Treasurer

Motion offered by Mr. Rattner, seconded by Mr. Still nominating Joseph Schwab as Secretary-Treasurer for 2021. Motion was offered by Mr. Sylvester to close the nominations, seconded by Mr. McNeilly. Chairman Rattner closed the nominations. Joseph Schwab as Secretary-Treasurer was carried by the unanimous vote of members present.

Motion offered by Mr. Schwab, seconded by Mr. Michetti nominating Thomas Romano as Assistant Secretary-Treasurer for 2021. Motion was offered by Mr. Rattner to close the nominations, seconded by Mr. Still. Chairman Rattner closed the nominations. Chairman Rattner closed the nominations. Thomas Romano as Assistant Secretary-Treasurer was carried by the unanimous vote of members present.

Comments:

- N/A

Chairman Rattner open and closed the meeting to the public.

The commissioners discussed the committees appointed and had no objections. A motion was made by Mr. Still to approve the committee appointments for 2021, seconded by Mr. Romano and an All In Favor Vote.

Mr. Benson	Aye	Mr. Rattner	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Aye

Finance/Audit Committee	Thomas Romano, Steven Rattner, Joseph Schwab
Engineering, Operations, Maintenance & Safety Committee	Michael Grogan, Richard Schindelar, Melanie Michetti, Michael Pucilowski, Elmer Still
Personnel Committee	John Sylvester (Chair), Brian McNeilly, Michael Pucilowski, Andrew Cangiano
Purchasing Commissioner	Elmer Still

Comments:

- Mr. McNeilly advised he will serve one more year on Personnel Committee but then he would like to try another committee.

A motion was made by Mrs. Michetti to approve Resolution 21-06. The motion was seconded by Mr. Schwab. All in Favor Vote:

Mr. Benson	Aye	Mr. Rattner	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Aye

Comments:

- N/a

*See attached resolution

A motion was made by Mr. Sylvester to approve Resolution 21-07. The motion was seconded by Mr. Cangiano. All in Favor Vote:

Mr. Benson	Aye	Mr. Rattner	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Aye

Comments:

- N/A

*See attached resolution

A motion was made by Mr. Romano to approve Resolution 21-08. The motion was seconded by Mr. Still. Roll Call Vote:

Mr. Benson	Yes	Mr. Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

Comments:

- N/A

*See attached resolution

A motion was made by Mr. Still to approve Resolution 21-09. The motion was seconded by Mrs. Michetti. Roll Call Vote:

Mr. Benson	Yes	Mr. Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

Comments:

- N/A

*See attached resolution

Chairman Rattner suggested that Resolutions 21-11, 21-12, 21-13, 21-14, 21-14, 21-15, 21-16, 21-17 for 2021 Professional Appointments should be considered for approval with one vote. The following one-year official appointments were made on a motion offered by Mr. Sylvester, seconded by Mr. Schwab.

Roll Call Vote:

Mr. Benson	Yes	Mr. Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

Comments:

- Chairman Rattner commended Mr. Schilling & Mrs. Martucci on gathering last minute documents he requested
- Mr. Schilling offered accolades to Mr. Dwyer, Esq. and Mr. Carroll, QPA for all of their work in efforts during preparation.

*See attached resolutions

Chairman Rattner suggested that the following 2021 appointments should be considered for approval with one vote. The following one-year official appointments were made on a motion offered by Mr. Pucilowski, seconded by Mr. Cangiano.

All in Favor Vote:

Mr. Benson	Aye	Mr. Rattner	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Aye

Bank Depositories – TD Bank

Official Newspaper – Daily Record

Other Newspaper – New Jersey Herald

Newspaper for Bids – Star Ledger

Plant Physician – Riverside Urgent Care of Atlantic Healthcare - Ledgewood, NJ

Comments:

- Chairman Rattner noted that the plant physician name has changed from Med Express to Riverside. Mrs. Martucci advised that finalized paperwork was just received this morning transitioning to the new company.

Motion made by Mr. Schwab, seconded by Mrs. Michetti and the affirmative vote of members present, Chairman Rattner adjourned the meeting at 7:48 PM.

Respectfully Submitted:
Jilliam Martucci
Administrative Assistant

RESOLUTION NO. 21-06

Resolution of the Musconetcong Sewerage Authority
Appointing a Public Agency Compliance Officer ("PACO")

WHEREAS, the New Jersey Administrative Code at Section 17:27-3.3 requires every public agency to appoint a Public Agency Compliance Officer ("PACO") for the purpose of ensuring the agency's compliance with rules to provide equal employment opportunity in the performance of contracts, and to perform any other liaison and assistance functions as may be requested by the NJ Division of Purchase & Property Contract Compliance Audit Unit, EEO Monitoring Program (the "Unit").

WHEREAS, the Commissioners of the Musconetcong Sewerage Authority desire to make such appointment;

NOW BE IT RESOLVED AS FOLLOWS:

1. The Musconetcong Sewerage Authority hereby appoints James Schilling as its Public Agency Compliance Officer from the date hereof until its reorganization meeting in 2022.
2. James Schilling is hereby authorized to immediately complete and file a Designation of Public Agency Compliance Officer (PACO) form with the NJ Division of Purchase & Property Contract Compliance Audit Unit, EEO Monitoring Program (the "Unit").
3. A copy of this Resolution shall be served upon the Unit.

Musconetcong Sewerage Authority

ATTEST:



Joseph Schwab, Secretary-Treasurer



Steven Rattner, Chairman

Dated: February 25, 2021

RESOLUTION NO. 21-07

RESOLUTION OF THE MUSCONETCONG SEWERAGE AUTHORITY APPOINTING JAMES SCHILLING AS A COMMISSIONER TO THE NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND

WHEREAS, the Musconetcong Sewerage Authority ("MSA") is a member of the New Jersey Utility Authorities Joint Insurance Fund ("JIF"); and

WHEREAS, pursuant to its By-Laws each member of the JIF shall appoint a Commissioner to the JIF;

WHEREAS Article III, Par. 1(a) of the By-Laws reads as follows:

Commissioners: In the manner generally prescribed by law, each participating utility authority shall appoint one (1) commissioner to the Fund. Each participating utility authority shall select either a member of its governing body or one of its employees; and

WHEREAS pursuant to Article III, Par. 2(c) of the By-Laws the term of office for an employee / commissioner is as follows:

Commissioners who are employees of the appointing utility authority shall hold office at the pleasure of the utility authority and can be removed by the utility authority at any time without cause.

BE IT HEREBY RESOLVED:

1. The MSA hereby appoints Director James Schilling as its Commissioner to the New Jersey Utility Authorities Joint Insurance Fund effective February 25, 2021. Director Schilling is an employee of the Musconetcong Sewerage Authority.
2. The term of office shall be until such time as he is replaced by the MSA or the Authority's re-organization meeting, whichever comes first.
3. A copy of this Resolution shall be transmitted to the JIF for their records.

Musconetcong Sewerage Authority

ATTEST:



Joseph Schwab, Secretary-Treasurer



Steven Rattner, Chairman

Dated: February 25, 2021

RESOLUTION NO. 21-08

**RESOLUTION OF THE MUSCONETCONG SEWERAGE AUTHORITY APPOINTING
JAMES SCHILLING AS ITS LICENSED UNDERGROUND STORAGE TANK ("UST")
OPERATOR**

WHEREAS, the Musconetcong Sewerage Authority ("MSA") has three (3) Underground Storage Tanks ("USTs") on the premises of its sewerage treatment facility; and

WHEREAS the New Jersey Department of Environmental Protection ("NJDEP") requires that each facility having a UST appoint a licensed UST Operator; and

WHEREAS James Schilling, Director of the MSA, has obtained UST Operators Licenses Class A, B and C from NJ DEP;

NOW BE IT HEREBY RESOLVED:

1. The MSA hereby appoints Director James Schilling as its Licensed UST Operator.
2. James Schilling shall maintain in good standing his UST Operator's Licenses during this appointment, and shall notify MSA if any such licenses shall be suspended, terminated or not renewed.
3. As compensation for said appointment James Schilling shall receive an annual incentive bonus in the amount of Two Thousand (\$2,000) Dollars payable within the first 90 days of the beginning of each year. Said incentive bonus shall be separate and apart from his annual salary and shall not be included in the calculation of pension benefits.

Musconetcong Sewerage Authority

ATTEST:



Joseph Schwab, Secretary-Treasurer



Steven Rattner, Chairman

Dated: February 25, 2021

RESOLUTION NO. 21-09

Resolution of the Musconetcong Sewerage Authority
Designating Those Individuals Who Are Authorized to Sign Checks and
Those Individuals Authorized to Initiate and Authorize Wire Transfers

WHEREAS, pursuant to Title 5, Chapter 31, Section 4.2 of the New Jersey Administrative Code (N.J.A.C. 5:31-4.2) the Authority shall at each organizational meeting designate by Resolution the individuals whose signatures shall appear on checks drawn upon the treasury of the Authority, and the individuals who shall initiate and authorize transactions utilizing standard electronic funds transfer technologies; and

WHEREAS, the Authority desires to now authorize said individuals at its reorganization meeting for 2021;

NOW, THEREFORE, BE IT RESOLVED, that the following individuals are authorized to sign checks drawn on the treasury of the Authority from the date hereof until the date of the Authority's next reorganizational meeting:

- (i) Steven Rattner
- (ii) Joseph Schwab
- (iii) Jack Sylvester, and
- (iv) Thomas Romano

Two of the above signatures shall be required for each check; and.

BE IT FURTHER RESOLVED that the following individuals are authorized to initiate transactions utilizing standard electronic funds transfer technologies from the date hereof until the date of the Authority's next reorganizational meeting:

- (i) Steven Rattner
- (ii) Joseph Schwab
- (iii) Jack Sylvester, and
- (iv) Thomas Romano

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be maintained on file at the offices of the Authority.

MUSCONETCONG SEWERAGE AUTHORITY

ATTEST:



James Schwab, Secretary-Treasurer



Steven Rattner, Vice Chairman

RESOLUTION NO. 21-11

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL CONSULTING ENGINEERING SERVICES TO PAULUS SOKOLOWSKI & SARTOR, LLC ("PS&S") FOR 2021

WHEREAS, the Musconetcong Sewerage Authority has a need for professional consulting engineering services for 2021 as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Qualified Purchasing Agent and the Director have determined and certified in writing that the value of the services will exceed \$17,500; and,

WHEREAS, Paulus, Sokolowski & Sartor, LLC ("PS&S") has submitted a proposal dated February 10, 2021 to provide these services; and

WHEREAS PS&S has experience in providing consulting engineering services to the MSA and the MSA has benefitted from those services and deems it in MSA's best interests to continue to engage PS&S; and

WHEREAS, PS&S has completed and submitted a Business Entity Disclosure Certification which certifies that PS&S has not made any reportable contributions to a political or candidate committee to the Musconetcong Sewerage Authority or its member municipalities in the previous one year, and that the contract will prohibit PS&S from making any reportable contributions through the term of the contract, and

WHEREAS, PS&S has provided a billing rate for its services as set forth in its Proposal; and

WHEREAS, the Treasurer has certified that funds are available in the budget;

NOW THEREFORE, BE IT RESOLVED by the Commissioners of the Musconetcong Sewerage Authority award a contract for professional engineering services to PS&S for 2021 as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and

BE IT FURTHER RESOLVED that the MSA shall publish in its official newspaper a legal advertisement of this award as required by N.J.S.A. 40A-11.5.

Musconetcong Sewerage Authority

ATTEST:



Joseph Schwab, Secretary-Treasurer



Steven Rattner, Chairman

Dated: February 25, 2021

RESOLUTION NO. 21-12

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENVIRONMENTAL CONSULTING SERVICES TO T.O. NAJARIAN ASSOCIATES, INC. FOR 2021

WHEREAS, the Musconetcong Sewerage Authority has a need for professional environmental consulting services for 2021 as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Qualified Purchasing Agent and the Director have determined and certified in writing that the value of the services will exceed \$17,500; and,

WHEREAS, T.O. Najarian Associates, Inc. ("Najarian") has submitted a proposal dated February 12, 2021 to provide these services; and

WHEREAS Najarian has experience in providing professional environmental consulting services to the MSA and the MSA has benefitted from those services and deems it in MSA's best interests to continue to engage Najarian; and

WHEREAS, Najarian has completed and submitted a Business Entity Disclosure Certification which certifies that Najarian has not made any reportable contributions to a political or candidate committee to the Musconetcong Sewerage Authority or its member municipalities in the previous one year, and that the contract will prohibit Najarian from making any reportable contributions through the term of the contract, and

WHEREAS, Najarian has provided a billing rate for its services as set forth in its Proposal; and

WHEREAS, the Treasurer has certified that funds are available in the budget;

NOW THEREFORE, BE IT RESOLVED by the Commissioners of the Musconetcong Sewerage Authority award a contract for professional environmental consulting services to T.O Najarian Associates, Inc. for 2021 as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and

BE IT FURTHER RESOLVED that the MSA shall publish in its official newspaper a legal advertisement of this award as required by N.J.S.A. 40A-11.5.

Musconetcong Sewerage Authority

ATTEST:



Joseph Schwab, Secretary-Treasurer



Steven Rattner, Chairman

Dated: February 25, 2021

RESOLUTION NO. 21-13

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL RISK MANAGEMENT SERVICES TO STANFORD RISK MANAGEMENT SERVICES, INC. FOR 2021

WHEREAS, the Musconetcong Sewerage Authority has a need for professional risk management services for 2021 as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Qualified Purchasing Agent and the Director have determined and certified in writing that the value of the services will exceed \$17,500; and,

WHEREAS, Stanford Risk Management Services, Inc. ("Stanford") has submitted a proposal dated February 12, 2021 to provide these services; and

WHEREAS Stanford has experience in providing professional risk management services to the MSA and the MSA has benefitted from those services and deems it in MSA's best interests to continue to engage Stanford; and

WHEREAS, Stanford has completed and submitted a Business Entity Disclosure Certification which certifies that Stanford has not made any reportable contributions to a political or candidate committee to the Musconetcong Sewerage Authority or its member municipalities in the previous one year, and that the contract will prohibit Stanford from making any reportable contributions through the term of the contract, and

WHEREAS, Stanford has provided a billing rate for its services as set forth in its Proposal; and

WHEREAS, the Treasurer has certified that funds are available in the budget;

NOW THEREFORE, BE IT RESOLVED by the Commissioners of the Musconetcong Sewerage Authority award a contract for professional risk management services to Stanford Risk Management Services, Inc. for 2021 as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and

BE IT FURTHER RESOLVED that the MSA shall publish in its official newspaper a legal advertisement of this award as required by N.J.S.A. 40A-11.5.

Musconetcong Sewerage Authority

ATTEST:



Joseph Schwab, Secretary-Treasurer



Steven Rattner, Chairman

Dated: February 25, 2021

RESOLUTION NO. 21-14

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR PROFESSIONAL SPECIAL LEGAL SERVICES TO CLEARY
GIACOBBE ALFIERI JACOBS, LLC FOR 2021**

WHEREAS, the Musconetcong Sewerage Authority has a need for professional special legal services for 2021 as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Qualified Purchasing Agent and the Director have determined and certified in writing that the value of the services will exceed \$17,500; and,

WHEREAS, Cleary Giacobbe Alfieri Jacobs, LLC ("Cleary") has submitted a proposal dated January 19, 2021 to provide these services; and

WHEREAS Cleary has experience in providing professional special legal services as labor counsel to the MSA and the MSA has benefitted from those services and deems it in MSA's best interests to continue to engage Cleary; and

WHEREAS, Cleary has completed and submitted a Business Entity Disclosure Certification which certifies that Cleary has not made any reportable contributions to a political or candidate committee to the Musconetcong Sewerage Authority or its member municipalities in the previous one year, and that the contract will prohibit Cleary from making any reportable contributions through the term of the contract, and

WHEREAS, Cleary has provided a billing rate for its services as set forth in its Proposal; and

WHEREAS, the Treasurer has certified that funds are available in the budget;

NOW THEREFORE, BE IT RESOLVED by the Commissioners of the Musconetcong Sewerage Authority award a contract for professional special legal services to Cleary Giacobbe Alfieri & Jacobs, LLC for 2021 as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and

BE IT FURTHER RESOLVED that the MSA shall publish in its official newspaper a legal advertisement of this award as required by N.J.S.A. 40A-11.5.

Musconetcong Sewerage Authority

ATTEST:



Joseph Schwab, Secretary-Treasurer



Steven Rattner, Chairman

Dated: February 25, 2021

RESOLUTION NO. 21-15

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR PROFESSIONAL LEGAL SERVICES TO NUSBAUM STEIN
GOLDSTEIN BRONSTEIN & KRON, PA FOR 2021**

WHEREAS, the Musconetcong Sewerage Authority has a need for professional legal services for 2021 as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Qualified Purchasing Agent and the Director have determined and certified in writing that the value of the services will exceed \$17,500; and,

WHEREAS, Nusbaum Stein Goldstein Bronstein & Kron, PA ("Nusbaum") has submitted a proposal dated February 10, 2021 to provide these services; and

WHEREAS Nusbaum has experience in providing professional legal services to the MSA and the MSA has benefitted from those services and deems it in MSA's best interests to continue to engage Nusbaum; and

WHEREAS, Nusbaum has completed and submitted a Business Entity Disclosure Certification which certifies that Nusbaum has not made any reportable contributions to a political or candidate committee to the Musconetcong Sewerage Authority or its member municipalities in the previous one year, and that the contract will prohibit Nusbaum from making any reportable contributions through the term of the contract, and

WHEREAS, Nusbaum has provided a billing rate for its services as set forth in its Proposal; and

WHEREAS, the Treasurer has certified that funds are available in the budget;

NOW THEREFORE, BE IT RESOLVED by the Commissioners of the Musconetcong Sewerage Authority award a contract for professional legal services to Nusbaum Stein Goldstein Bronstein & Kron, PA for 2021 as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and

BE IT FURTHER RESOLVED that the MSA shall publish in its official newspaper a legal advertisement of this award as required by N.J.S.A. 40A-11.5.

Musconetcong Sewerage Authority

ATTEST:



Joseph Schwab, Secretary-Treasurer



Steven Rattner, Chairman

Dated: February 25, 2021

RESOLUTION NO. 21-16

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL LEGAL SERVICES AS BOND COUNSEL TO HAWKINS DELAFIELD & WOOD, LLP FOR 2021

WHEREAS, the Musconetcong Sewerage Authority has a need for professional legal services as bond counsel for 2021 as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Qualified Purchasing Agent and the Director have determined and certified in writing that the value of the services will exceed \$17,500; and,

WHEREAS, Hawkins Delafield & Wood, LLP ("Hawkins") has submitted a proposal dated January 19, 2021 to provide these services; and

WHEREAS Hawkins has experience in providing professional legal services as bond counsel to the MSA and the MSA has benefitted from those services and deems it in MSA's best interests to continue to engage Hawkins; and

WHEREAS, Hawkins has completed and submitted a Business Entity Disclosure Certification which certifies that Hawkins has not made any reportable contributions to a political or candidate committee to the Musconetcong Sewerage Authority or its member municipalities in the previous one year, and that the contract will prohibit Hawkins from making any reportable contributions through the term of the contract, and

WHEREAS, Hawkins has provided a billing rate for its services as set forth in its Proposal; and

WHEREAS, the Treasurer has certified that funds are available in the budget;

NOW THEREFORE, BE IT RESOLVED by the Commissioners of the Musconetcong Sewerage Authority award a contract for professional legal services as bond counsel to Hawkins Delafield & Wood, LLP for 2021 as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and

BE IT FURTHER RESOLVED that the MSA shall publish in its official newspaper a legal advertisement of this award as required by N.J.S.A. 40A-11.5.

Musconetcong Sewerage Authority

ATTEST:



Joseph Schwab, Secretary-Treasurer



Steven Rattner, Chairman

Dated: February 25, 2021

RESOLUTION NO. 21-17

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ACCOUNTING SERVICES TO WIELKOTZ & COMPANY, LLC FOR 2021

WHEREAS, the Musconetcong Sewerage Authority has a need for professional accounting services for 2021 as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Qualified Purchasing Agent and the Director have determined and certified in writing that the value of the services will exceed \$17,500; and,

WHEREAS, Wielkotz & Company, LLC ("Wielkotz") has submitted a proposal dated January 15, 2021 to provide these services; and

WHEREAS Wielkotz has experience in providing professional accounting services to the MSA and the MSA has benefitted from those services and deems it in MSA's best interests to continue to engage Wielkotz; and

WHEREAS, Wielkotz has completed and submitted a Business Entity Disclosure Certification which certifies that Wielkotz has not made any reportable contributions to a political or candidate committee to the Musconetcong Sewerage Authority or its member municipalities in the previous one year, and that the contract will prohibit Wielkotz from making any reportable contributions through the term of the contract, and

WHEREAS, Wielkotz has provided a billing rate for its services as set forth in its Proposal; and

WHEREAS, the Treasurer has certified that funds are available in the budget;

NOW THEREFORE, BE IT RESOLVED by the Commissioners of the Musconetcong Sewerage Authority award a contract for professional accounting services to Wielkotz & Company, LLC for 2021 as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and

BE IT FURTHER RESOLVED that the MSA shall publish in its official newspaper a legal advertisement of this award as required by N.J.S.A. 40A-11.5.

Musconetcong Sewerage Authority

ATTEST:



Joseph Schwab, Secretary-Treasurer



Steven Rattner, Chairman

Dated: February 25, 2021